

2/4/03

STATE OF SOUTH CAROLINA  
COUNTY OF OCONEE  
RESOLUTION 2003-02

**WHEREAS**, recycling saves energy, conserves natural resources, reduces waste and pollution and creates jobs; and

**WHEREAS**, America Recycles Day is celebrated every November 15<sup>th</sup> to promote recycling, buying recycled and the important role each of us plays in keeping recycling working; and

**WHEREAS**, the "Recycling Family of the Year" contest is sponsored by the America Recycles Day in South Carolina Statewide Steering Committee to recognize families who make a concerted effort to reduce waste; and

**WHEREAS**, the Farmer Family of Seneca, SC works together to reduce waste at their home, and has been chosen "2002 South Carolina Recycling Family of the Year;" and

**WHEREAS**, the Oconee County Council and the Oconee County Supervisor would like to take the opportunity to congratulate the Farmer Family for being selected "Recycling Family of the Year."

**NOW THEREFORE, BE IT RESOLVED** this date that the Official Records and Minutes of the Oconee County Council contain the following:

*"On behalf of all Oconee County citizens, we would like to express our appreciation to you for your efforts to keep Oconee clean, beautiful and environmentally sound. The quality of life of all Oconee County citizens is affected by the positive actions of caring residents, such as you.*

*We recognize your family as "Recycling Family of the Year," and are proud that you represent Oconee County and the State of South Carolina in their support of America Recycles Day. We commend you."*

\_\_\_\_\_  
Ann H. Hughes  
Supervisor - Chair  
Oconee County Council

Attest:

\_\_\_\_\_  
Opal O. Green, Council Clerk

Other entities involved who were asked to come to agreement on figures and report back to Council were not included in the group making recommendations Jan 21st at Committee or Council Meeting. Council members voting January 21<sup>st</sup> did so either after making an uninformed decision, or they received the requested information in private.

The County Attorney's recommendations are conflicted due to his position as a committee member participating in the closed meetings.

**Example 7: \$10 million spent on a new County Courthouse building without first holding a public referendum to move the Court as required under State law.**  
**NOTE: State law does not prohibit the construction of a second Courthouse.**

**"SECTION 4-1-20. Procedures to follow when citizens desire to relocate courthouse.**

*Whenever the citizens of any county desire to move the courthouse they shall file a petition to that effect stating the point to which the courthouse is proposed to be removed and signed by one third of the qualified electors of such county with the Governor...."*

January 21, 2003, Building and Grounds Committee, with County Attorney present, voted to consider the "old" Courthouse for suitability to restore for use as DSS/DHHS offices. County Council has not yet set a referendum date for the public to vote whether to move the County Courthouse from the "old" Courthouse on Main Street in Walhalla to the "new" Courthouse on Short Street in Walhalla. There is no known public meeting discussing a referendum for this move. A March occupancy date has been discussed at Committee meeting.

The two Courthouses are in the same city block. Court continues to be held in the "old" Courthouse which has been continuously occupied. This is an ethical dilemma as well as a legal situation. The public realizes that County Council may have the legal right to move Court during a restoration of the old Courthouse. *Elected county officials appear to have refused to respond to public opinion where the preference of qualified electors is legally required under state law.*

STATE OF SOUTH CAROLINA  
COUNTY OF OCONEE  
RESOLUTION 2003-03

**"IN OBSERVANCE OF BLACK HISTORY MONTH DURING FEBRUARY 2003, THE MEMBERS OF THE OCONEE COUNTY COUNCIL RECOGNIZE THE OUTSTANDING CONTRIBUTIONS OF AFRICAN-AMERICANS THROUGHOUT THE HISTORY OF OUR COUNTY, STATE AND NATION"**

WHEREAS, it is important that we remind ourselves during Black History Month of the historical and extraordinary contributions African-Americans have made to ensure that all citizens of this great State and Nation have equal rights and justice; and

WHEREAS, African-Americans have been and continue to be selfless providers of vision and guidance to our Christian communities, which have allowed many groups and affiliations to work together for a better South Carolina; and

WHEREAS, the Oconee County Council is greatly pleased to have this opportunity to publicly observe the month of February 2003 as "*Black History Month*" in Oconee County.

NOW THEREFORE, BE IT RESOLVED by the Oconee County Council, in session duly assembled, with a quorum present and voting:

*THAT IN OBSERVANCE OF BLACK HISTORY MONTH DURING FEBRUARY 2003, THE MEMBERS OF THE OCONEE COUNTY COUNCIL RECOGNIZES THE OUTSTANDING CONTRIBUTIONS OF AFRICAN-AMERICANS THROUGHOUT THE HISTORY OF OUR COUNTY, STATE AND NATION.*

APPROVED AND ADOPTED on first and final reading this 4<sup>th</sup> day of February 2003 as evidenced by the hand of the Supervisor-Chair and attested by the Council Clerk,

---

Ann H. Hughes  
Supervisor-Chair  
Oconee County Council

Attest:

---

Opal O. Green, Council Clerk



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**

SAVANNAH DISTRICT, CORPS OF ENGINEERS  
HARTWELL LAKE AND POWER PLANT, P.O. BOX 278  
HARTWELL, GEORGIA 30643-0278

January 22, 2003

Project Manager

Sheriff Singleton  
Oconee County Sheriff's Department  
415 Pine St.  
Walhalla, SC 29691

Dear Sheriff Singleton:

Enclosed is the Appendix "A" Plan of Operation for Increased Law Enforcement Services for the upcoming season that we discussed on 22 January. After signing, please have the contract signed by the County Council and returned to me as soon as possible. The hourly wage will increase from \$ 27.74 per hour to \$28.02 per hour. The total cost of the contract will be \$31,942.80.

One possible change I failed to discuss with you during our phone conversation was the work schedule for Sundays and Holidays. If you agree, we would like the lake patrol shift to occur between the hours of 1200 and 2030 for those days. This change is based on the times that a majority of the visitation is occurring. If this is not feasible, we will not hold you to that section of the contract.

A copy of "Attachment 1" patrol log is included. Patrol logs for use during the contract will be provided at the start of the contract. Also included are copies of "Attachment 2", monthly request for payment, for your use through the lake patrol season.

We look forward to working with you again this year. If you have any questions, please contact me at 706-856-0338.

Sincerely,

  
STEPHEN P. SPORER  
Park Ranger

Encls

COOPERATIVE AGREEMENT  
APPENDIX "A"  
PLAN OF OPERATION  
INCREASED LAW ENFORCEMENT SERVICES

1. Law enforcement services provided by the Cooperator without cost reimbursement include intermittent recreation area patrols to the most heavily used areas throughout the year, and response to emergency or special assistance calls as needed.

2. The Cooperator agrees to provide increased law enforcement services on a cost reimbursable basis by providing at least one trained and qualified deputy with an official vehicle at the locations noted, and in accordance with the following conditions:

a. Increased patrols will begin on March 1, 2003 and conclude on October 31, 2003. Patrols will be 4 or 8-hour shifts (excluding lunch breaks) and will be performed according to the following frequencies listed below. A definite work schedule will be mutually agreed upon prior to initiating increased patrols.

March 1 - April 30, 2003	Four 4-hour patrols (Wed., Thur., Fri., & Sun.) & One 8-hour patrol (Sat.) per week.
May 1 - August 31, 2003	Five 8-hour patrols (incl. Fri., Sat., and Sun.) per week.
September 1 - September 30, 2003	Three 4-hour patrols (Wed., Thur., & Sun.) & Two 8-hour patrols (Fri. & Sat.) per week.
October 1 - October 31, 2003	Four 4-hour patrols (Wed., Thur., Fri., & Sun.) & One 8-hour patrol (Sat.) per week.

b. All areas "a" through "k" listed below, shall be patrolled at least one time during each 8 hour shift. Underlined areas are high priority areas in which patrols should be concentrated (repeated) in times of high visitation. When working a 4 hour shift, underlined areas should be patrolled at least once. Mutually agreed upon exceptions may be made to this schedule to respond to unusual circumstances or conditions (i.e., foot patrols, road checks, etc.).

a. Choestoea	e. <u>Lawrence Bridge</u>	i. Friendship
b. <u>Congress</u>	f. <u>Martin Creek</u>	j. <u>Prathers Bridge &amp; Tugaloo</u>
c. <u>Fair Play</u>	g. <u>Mullins Ford</u>	Indian Mounds
d. 123 Fishing Pier	h. <u>Oconee Point</u>	k. Tabor

c. Patrols will occur between the hours of 1430 and 2300 hours Wednesday through Saturday and between 1200 and 2030 hours on Sundays and Holidays.

3. The Cooperator agrees to maintain radio communication capabilities with the Project Management personnel either by the use of agency equipment or by Government furnished equipment. The Cooperator will assume liability for any radio equipment issued by the Government that is lost or damaged due to carelessness or negligence. The Government will be responsible for the installation and maintenance of the radio equipment hand receipted to the Cooperator.

4. The Government will provide an orientation program for all cooperating law enforcement personnel. Every deputy providing service under this cooperative program must attend.
5. If different than the Sheriff, the Cooperator will specify an official point of contact for coordinating implementation of this agreement.
6. The Cooperator will prepare a *Daily Law Enforcement Log* in accordance with Attachment No. 1, for every working day. The log must be a complete summary of findings and actions taken during patrols completed by person(s) performing patrols. Completed logs must be submitted to justify claims for payment. Until deemed unnecessary by the Government, the Cooperator will fax copies of the *Daily Law Enforcement Log* (Attachment No. 1) for review on a weekly basis. The end of the month submittal of *Daily Law Enforcement Logs* (Attachment No. 1) with the *Law Enforcement Reimbursement Request* (Attachment No. 2) will continue to be provided on a monthly basis.
7. The Cooperator agrees to submit monthly pay requests to the Government within 15 days of the month's end. For each week after this period, the Government has the option to reduce the requested reimbursement by 5%. Monthly payments will be made by the Government based upon the Cooperator's submittal of the *Law Enforcement Reimbursement Request* (Attachment No. 2) in conjunction with the entire month's *Daily Law Enforcement Log* (Attachment No. 1). When a partial hour of work is performed, the government will be billed in .25 hour increments. Discrepancies or incomplete *Daily Law Enforcement Logs* (Attachment No. 1) may result in reduced monthly payments. The extent of documentation necessary to support requested reimbursement amounts will be mutually agreed upon by the Corps and the Cooperator. The Government will make payment to the Cooperator based on timely receipt of the Cooperator's *Law Enforcement Reimbursement Request*. The Government agrees to notify the Cooperator prior to reducing requested reimbursable costs.
8. Serious incidents occurring on public land or water must be reported to the Project Manager's Office as soon as possible, preferably no later than the next work day. Preliminary copies of written reports will be submitted within 2 working days of the time of the incident, and final copies must be provided within a week of completion.
9. The Cooperator shall make available at its office all accounting records and supporting documentation for inspection and audit by an authorized representative of the Corps. Agreements are subject to audits requested by the Corps at intervals deemed appropriate.
10. In compensation for increased Law Enforcement Services in accordance with this agreement, the Government agrees to reimburse the Cooperator at the rate of \$28.02 per hour. The hourly rate includes the use of the official vehicle by the Cooperator, including overhead, utilization, operation, maintenance, and repair of such vehicle as allocated for use under the agreement. Payment will not be authorized for activities not directly related to actual lake patrols without prior approval from the Corps of Engineers, Hartwell Project.
11. Estimated cost for reimbursable services is \$31,942.80 for the period indicated in this agreement. The Cooperator agrees to compensate deputies in accordance with the provisions of the Service Contract Act and the Contract Work Hours and Safety Standards Act.

Designated Representative

1. The following person is designated by the Government to make or receive requests for services under this agreement:

Stephen Sporer, Park Ranger  
U.S. Army Corps of Engineers  
Hartwell Project  
Post Office Box 278  
Hartwell, Georgia 30643-0278  
Telephone: (706) 856-0338 or (888) 893-0678 ext. # 338  
Fax: (706) 856-0358  
e-mail: stephen.p.sporer@sas02.usace.army.mil

2. The following person is designated by the Cooperator to make or receive requests for service under this agreement:

James Singleton  
Sheriff, Oconee County  
415 S. Pine Street  
Walhalla, South Carolina 29691

3. Payments should be made payable to Oconee County.

---

Receipt is hereby acknowledged:

\_\_\_\_\_  
James Singleton, Sheriff      Date  
Oconee County, South Carolina

\_\_\_\_\_  
Ann Hughes, Chairman      Date  
Oconee County Council

\_\_\_\_\_  
Virgil Hohbs      Date  
Acting Hartwell Project Manager

*Carried Copy*

TO: Oconee County Supervisor  
Oconee County Council  
Ms. Opal Green  
Ms. Phyllis Lombard

FROM: Vickie L. Satterfield

SUBJ: PARD Grant 2001 Funds Request

DATE: February 4, 2003

Enclosed please find an application for 2001 PARD Funds. It is necessary and urgent that we approve and expend these funds as quickly as possible.

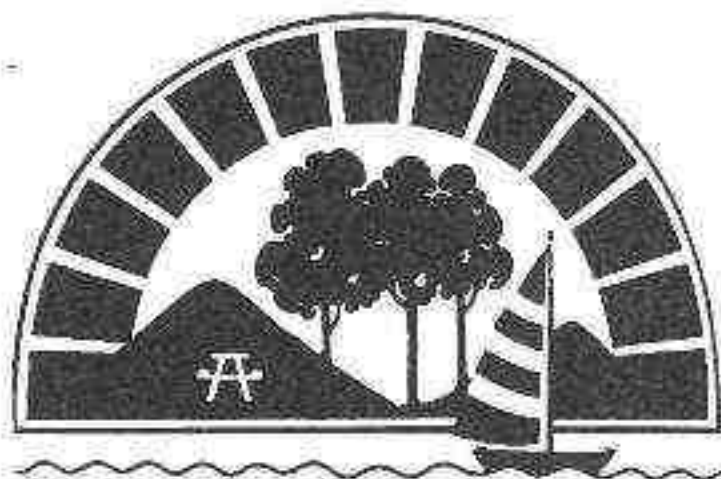
Although PRT has asked for \$8,980, the delegation could award us from \$5,000 to \$8,980. This grant requires a 20% match either in cash or in-kind.

I would like to transfer up to \$1,796 to be taken from account number 010-2003-30022, where we had budgeted for a fence and use this amount as matching funds. This would be transferred to PRT Transfer/Grant Match.

We will try and use as much in-kind as possible in this project, but a contractor would require matching funds, which we already had budgeted for this project.



**SOUTH CAROLINA**  
**DEPARTMENT OF**  
**PARKS, RECREATION AND TOURISM**



**PARD**

**Parks And Recreation Development Fund**

*THIS PROJECT ASSISTED BY THE STATE OF SOUTH CAROLINA  
THROUGH YOUR COUNTY LEGISLATIVE DELEGATION.*

---

**APPLICATION PACKET**

Recreation, Planning and Engineering Office  
South Carolina Department of Parks, Recreation and Tourism  
Edgar A. Brawn Building  
1205 Pendleton Street  
Columbia, South Carolina 29201  
(803) 734-0173

Revised July, 2000

## PREFACE

It is the intention of this booklet to provide copies of the necessary forms used in the administration of the SOUTH CAROLINA PARK AND RECREATION DEVELOPMENT FUND (PARD) Program. This fund was created in 1987 by the General Assembly of South Carolina, signed by the Governor, and took effect on July 1, 1987. PARD is intended to be used for permanent improvements to public recreation areas by local governmental units and the South Carolina Department of Parks, Recreation and Tourism. Specific questions may be directed to:

Recreation, Planning & Engineering Office  
South Carolina Department of  
Parks, Recreation and Tourism  
1205 Pendleton Street  
Edgar Brown Building  
Columbia, S.C. 29201

803-734-0173

The South Carolina Department of Parks, Recreation and Tourism is an equal opportunity employer and through its program does not discriminate against anyone based on color, race, national origin or handicap. Anyone believing he or she has been or is being discriminated against should contact the Department in Columbia at 734-0103.

REVISED JUNE 1989

SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

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SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

ELIGIBILITY APPLICATION

I. General Information

Agency Name Oconee County Parks, Recreation & Tourism

Mailing Address 415 South Pine Street

Walhalla, S.C. Zip 29691

Contact Person Vickie L. Satterfield

Phone Number (864) 638-4242

Fax Number (864) 638-4241

County(s) Oconee

Federal Identification Number 57-6000391

II. PARID Classification (check one)

Class "A"  \_\_\_\_\_

(a local unit of government which has as one of its primary responsibilities the provision of, full-time park and recreation facilities and services open to the general public, and has provided such for the previous twelve-month period. These entities have real property under its direct control which it uses for public recreation purposes, or schedules on-going recreation activities of a comprehensive nature).

Class "B"  \_\_\_\_\_

(a local unit of government which has as one of its responsibilities the provision of, park and recreation facilities and services open to the general public, and has provided such for the previous twelve-month period).

Class "C"  \_\_\_\_\_

(a local unit of government which provides park and recreation facilities or services open to the general public as a secondary function, and has provided such for the previous twelve-month period).

Class "D"  \_\_\_\_\_

(None of the above).

III. Documentation

Please provide materials, documentation, photos or the like (non-returnable) to support your claim as to your above noted classification. The burden of proof is on the applicant.

SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

PROJECT APPLICATION

I. General Information

Project Sponsor Oconee County Parks, Recreation & Tourism

Mailing Address 415 South Pine Street

Walhalla, S. C. Zip 29691

Contact Person Vickie L. Satterfield, Deputy Director Parks

Phone Number (864) 638-4212 Fax (864) 638-4241

Project Name High Falls County Park Recreation & Picnic Area

County Oconee

Federal Identification Number 57-6000391

Congressional District # 3

Amount of Funds Requested \$ 8,980.00

II. Project Description

This project will include the following work categories (Check the appropriate categories):

Development of New Facilities  Renovation of Existing Facilities

Planning

This project will include the following specific work elements (Check the appropriate elements):

Athletic Fields  Athletic Courts  Multi-Purpose Courts

Picnic Facilities  Swimming Facilities  Trails

Boating/Fishing Facilities  Indoor Facilities

Support Facilities  Consultant Services

Other (describe) \_\_\_\_\_

III. Narrative Description

Describe in sufficient detail the work to be accomplished under this project and how the work will be accomplished.

The recreation and picnic areas are located just steps away from the Historic Alexander Cannon Hill House, listed on the National Register of Historic Places and part of High Falls County Park. For the past 1 1/2 years PRT has been working to improve the recreation area and ballfield. Much interest has been expressed by senior ball groups and youth groups to improve the facility in hopes of drawing small tournaments to Oconee County. This would benefit both in-county and out-of-county residents and patrons. Park patrons have utilized this field since 1971 and it is often reserved for industrial and corporate outings in the summer time and early fall.

The fencing will be installed in the outfield, in addition a backstop and baseline fences. This work will be accomplished by a contractor using 9 gauge steel wire for durability.

The purchase of two fifteen foot player benches is also requested. Installation and assembly of the benches will be accomplished by park personnel.

We are also requesting (3) foot towers to be installed outside of the restroom facilities. Foot towers are used to rinse sand from the feet before entering the restroom or shower facilities. Sand is a major problem in the septic systems at both High Falls and South Cove Parks.

IV. Site Locations

Identify the name and address of the park(s) where work will be accomplished under this project (required):

High Falls County Park, High Falls Road, Seneca, S. C. 29672

Directions: From Clemson to Seneca (76/123). Turn right at traffic light onto Highway 130 North. Highway 130 runs into Highway 183, approximately 10 miles. Continue on 183 east approximately 3 miles. High Falls sign is on the right one mile past the Keowee Key entrance.

V. Time Table

Give a proposed time table for the accomplishment of this proposed work:

Immediately upon approval by the Oconee County Delegation, PRT will seek bids for the project complying with the procurement policy of Oconee County. The project will be completed by May 15, 2003.

VI. Proposed Budget Breakdown for the Project:

Grant Request Listed In Priority Order—

1.	Outfield fence, baseline fence and backstop using 9 inch gauge steel	\$	5,700
2.	Two 15' powder coated player benches (\$440 ea)		880
3.	Three foot towers (\$800 ea)		2,400
	Total Request	\$	8,980

Attachments (Items 1, 2 and 3 are needed with ALL applications, even if we have them on file with another project. Applications without all of the required information will be returned to the project sponsor and a completed package requested.)

1. Project Location Map-Provide a map showing the location of each project site. The map(s) is to be in sufficient detail (or written directions) so that the sites(s) can be found without additional assistance. *(Please remember we are not from your area).*
2. Copy of the appropriate deed or lease agreement for each proposed site.
3. Provide an original document showing the endorsements of a majority of the County's Legislative Delegation showing support for this project.

SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

**HISTORICAL SIGNIFICANCE CERTIFICATION FORM**

AGENCY NAME: Oconee County Parks, Recreation & Tourism

PROJECT NAME: High Falls County Park & Recreation Area

I hereby certify that the above named project

**(Select One)**

Will Not Have an impact on existing or potentially eligible National Register site(s).

Will Have an impact on existing or potentially eligible National Register site(s). Please explain:

The Alexander Cannon Hill House, listed on the National Register, is located within  
High Falls County Park. The house serves as a park office and park store and is  
located just steps away from the recreation area and picnic area.

Vickie L. Satterfield  
PRINTED NAME

Deputy Director Parks  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

(Form must be completed, signed and returned to us WITH the application. Applications cannot be processed without this signed and dated form.)





BILLING DATA SHEET

SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

FORCE ACCOUNT SUMMARY SHEET  
(When used as local match)

PROJECT NUMBER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROJECT SPONSOR: \_\_\_\_\_

TIME PERIOD: \_\_\_\_\_

NOTE: THE GRAND TOTAL VALUE OF FORCE ACCOUNT NEED NOT EXCEED  
THE AMOUNT REQUIRED FOR THE PROJECT SPONSOR'S LOCAL MATCH AS  
ADDITIONAL AMOUNTS ARE NOT ELIGIBLE FOR REIMBURSEMENT.

EMPLOYEE NAME/ EQUIPMENT TYPE	HOURS	COST PER HOUR	TOTAL
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
GRAND TOTAL			\$ _____

(NOTE: The Grand Total cannot exceed 20% of this filing)

I certify that the above information is correct.

Typed Name: \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_





SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION AND TOURISM  
PARK AND RECREATION DEVELOPMENT FUND

PROCUREMENT CERTIFICATION FORM

AGENCY NAME: Dconee County Parks, Recreation & Tourism

PROJECT NAME: High Falls County Park Recreation & Picnic Area

PROJECT NUMBER: \_\_\_\_\_

I hereby certify that all labor, materials and contracts acquired or performed in the accomplishment of the above named project were accomplished in accord with the named agency's established procurement guidelines. Any questions, concerns or grievances should be directed to this agency.

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

# Oconee County Council

415 South Pine Street  
Walhalla, SC 29691  
Phone: 864 718 1023  
Facsimile: 864 718 1024

Ann H. Hughes, Supervisor-Chair  
Phone 864 638 4244

February 4, 2003

Mr. Steven R. Moore  
District I  
647 Academy Road  
Long Creek, SC 29658

Mr. Kenneth E. Johns, Jr.  
District II  
P.O. Box 121  
West Union, SC 29696

Mr. William "Bill" Rinchart  
District III  
100 Sourdwood Drive  
Seneca, SC 29679

Mr. Marion E. Lyles  
District IV  
259 Lyles Farm Lane  
Westminster, SC 29693

Mr. H. Frank Ables, Jr.  
District V  
168 South Dairy Road  
Westminster, SC 29693

Mr. Bradley L. Norton  
County Attorney  
P. O. Box 190  
Walhalla, SC 29691

Oconee County Legislative Delegation  
The Honorable Thomas Alexander  
The Honorable Bill Sandifer  
The Honorable Bill Whitnire  
Walhalla, South Carolina 29691

Gentlemen:

We, the members of the Oconee County Council, endorse the grant proposal presented by Mrs. Vickie Satterfield, for High Falls County Park Recreation & Picnic Areas.

Thank you for allowing Oconee County Parks, Recreation & Tourism this opportunity.

Sincerely,

---

Ann H. Hughes, Supervisor

---

H. Frank Ables, Jr.

---

Kenneth E. Johns, Jr.

---

Marion E. Lyles

---

Steven R. Moore

---

William "Bill" Rinchart

TRANSFER REQUEST FORM

OCCONEE COUNTY, SOUTH CAROLINA  
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

2002-2003

FISCAL YEAR

PRC DEPARTMENT NAME

SIGNATURE OF DEPARTMENT DIRECTOR  
Vickie L. Satterfield

7/15/03  
DATE OF REQUEST

010-202-99998-00000  
LINE ITEM ACCOUNT NUMBER

PRC Transfer, Match  
LINE ITEM DESCRIPTION

\$ 1,796.00  
AMOUNT TO TRANSFER

AMOUNT TO TRANSFER

EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.

No matching funds were provided for in the 2002-2003 budget. In budget preparation it was requested but denied.

WAS THIS ITEM PREVIOUSLY CUT FROM YOUR BUDGET DURING THE BUDGET PROCESS?  YES  NO

010-202-30022  
LINE ITEM ACCOUNT NUMBER

Main. Bldg. Grounds  
LINE ITEM DESCRIPTION

\$ 1,796.00  
AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?

This amount was budgeted to provide for a ballfield fence and now we would like this transferred to the grants line item to be used as a match, which will nearly complete the recreation project.

Approved by Comment 7/14/03  
[Signature]

APPROVED

DENIED

Ann H. Douglas, Supervisor Chief

APPROVED

DENIED

Phyllis E. Lombard, Finance Director

TRANSFER REQUEST FORM

OCONEE COUNTY, SOUTH CAROLINA  
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

2002-2003  
FISCAL YEAR

PKT  
DEPARTMENT NAME

*Walter J. Sellerfield*  
SIGNATURE OF DEPARTMENT DIRECTOR

1/15/03  
DATE OF REQUEST

010-202-50850

LINE ITEM ACCOUNT NUMBER

Class. Capital Expenditures  
LINE ITEM DESCRIPTION

\$8,475.00

AMOUNT TO TRANSFER

EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.

Recent changes by the County Communications Dept. have necessitated changes in equipment in order for Parks to communicate with 911 and Sheriff's Dispatch. Parks need three (3) base repeater stations and three (3) car radios. Present walkies can be programmed to fill our needs. Additional equipment will be needed later.

010-202-30022

LINE ITEM ACCOUNT NUMBER

Maint. Bldgs & Grounds  
LINE ITEM DESCRIPTION

\$8,475.00

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?

"Folks" have expressed the need for another dump station on Lake Keowee. Our plan, with DHEC approval was to place it at High Falls Park. DHEC would pay a portion of the cost. Present communication needs far exceed the need of another dump station on Keowee at this time. Emergency contact with dispatch is a top priority.

*Approved by Council 2/14/03*

APPROVED

DENIED

Ann H. Hughes, Supervisor-Chair

APPROVED

DENIED

Paula F. Lombard, Finance Director



TRANSFER REQUEST FORM

OCONEE COUNTY, SOUTH CAROLINA  
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

2002-2003  
FISCAL YEAR

Emergency Management  
DEPARTMENT NAME

*Shirley H. [Signature]*  
SIGNATURE OF DEPARTMENT DIRECTOR

1/27/03  
DATE OF REQUEST

010-105-40031  
LINE ITEM ACCOUNT NUMBER

Non Capital Equipment  
LINE ITEM DESCRIPTION

\$10,200.00  
AMOUNT TO TRANSFER

EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.

It is requested that we be allowed to transfer \$10,200 from our capital equipment to our non-capital equipment account because our non-capital equipment account was cut in the budget.

WAS THIS ITEM PREVIOUSLY CUT FROM YOUR BUDGET DURING THE BUDGET PROCESS?  YES  NO

010-105-50040  
LINE ITEM ACCOUNT NUMBER

Capital Expenditures - equipment  
LINE ITEM DESCRIPTION

\$10,200.00  
AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?

There are no excess funds. We will have to do without the remaining items in the capital equipment account this year and put into next year's budget. We determined that the non-capital items were a higher priority, especially with the limited funding.

Approved by Council 2/4/03  
eg

APPROVED

DENIED

Ann H. Hughes, Supervisor-Chair

APPROVED

DENIED

Phyllis E. Lumsden, Finance Director

## Summary of FY04 Used Oil Grant Requests

### For Convenience Center #12:

Used Oil Tank with Spill Pan	\$3,300.00
Oil Filter Drum Cover with Spill Pan	\$420.00
Oil Bottle Drain Rack	\$115.00
Carport Cover for Oil Area	\$2,000.00

### For All Centers:

Spill socks (6 per center / year)	\$750.00
Oil Spill Kits (3 per center / year)	\$750.00
Oil Bottle Bags (300)	\$525.00

### Education:

Limited by population	\$1,500.00
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### Travel:

Oil related	\$500.00
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### TOTAL:

\$9,860.00

# OCONEE COUNTY FINANCE DEPARTMENT

## MEMORANDUM

**TO:** Opal Green, Oconee County Council Clerk  
**FROM:** Linda Shugart, Grants Administrator  
**DATE:** January 30, 2003  
**SUBJECT:** Fair Housing Resolution

Attached is a Fair Housing Resolution for Council's consideration. Please place it on the February 4th meeting agenda.

One requirement of receiving CDBG funds is that we must complete at least one fair housing activity during the project period. This resolution will assure our compliance with project requirements.

Please forward an executed copy to my attention once it is adopted. I appreciate your assistance.

LINDA SHUGART, GRANTS ADMINISTRATOR

**A RESOLUTION SUPPORTING FAIR HOUSING IN OCONEE COUNTY**

**WHEREAS**, Oconee County supports the Fair Housing Act which prohibits discrimination in housing because of race, color, national origin, religion, sex, familial status, or handicap; and

**WHEREAS**, Oconee County participates in the Community Development Block Grant Program, and has certified, through its Supervisor/Chairman, that it will adhere to all applicable requirements in the receipt of those federal funds; and

**WHEREAS**, Oconee County is committed to enforcing policies which provide its citizens with greater housing opportunities;

**NOW THEREFORE BE IT RESOLVED** that Oconee County will undertake efforts, including, but not limited to, this resolution to make its citizens aware of their rights under The Fair Housing Act, and to deter housing discrimination in any form.

Adopted this 4<sup>th</sup> day of February 2003.

\_\_\_\_\_  
OCONEE COUNTY COUNCIL CHAIRMAN

\_\_\_\_\_  
ATTEST

COUNCIL MEMBERS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

January 30, 2003

The Honorable Jean H. Toal  
Chief Justice, S. C. Supreme Court  
Columbia, South Carolina

Dear Judge Toal:

This is a complaint both general and specific, that Oconee County Council fails to regularly comply with SC Code Sec. 30-4-70 which is the Freedom of Information Act. Non-inclusive examples of County Council's failure to comply with state law are hereinafter described.

In 2002, a warrant for the arrest of offending officials under SC Code Sec. 30-4-110 was requested at the Chief Magistrate's office. The warrant was denied. The Magistrate insisted that such a warrant must come from a state court. This letter is a request that you suggest agencies that concerned citizens of Oconee County may contact to initiate immediate relief from what is believed to be illegal closed sessions of County Council.

A copy of this letter is being sent to our state delegation requesting consideration for legislation. I ask that citizens may legally request that the State Bar Association provide an impartial attorney to sit in Closed Sessions of County Council if necessary to verify compliance with State law.

Oconee County Council has been asked on numerous occasions to comply with the Freedom of Information Act. There has not been a satisfactory response. At the January 21<sup>st</sup> Council Meeting the County Supervisor stated for the record that there have been no improper closed sessions. The record appears to challenge that statement.

Your position as a lawyer, Judge and speaker December 13<sup>th</sup> at the 2002 S.C. Local Government Attorney's Institute is the reason you have been selected to receive this complaint. Your prompt response to this request is appreciated.

Sincerely,

Susie Cornelius

cc: S.C. Local Government Attorney's Institute  
Oconee County State Delegation  
South Carolina Bar Association  
Oconee County Council  
Brad Norton, Attorney for Oconee County

**Example 1: Unexplained closed meeting**

March 20, 2001, Council went into a closed Executive Session for a legal briefing without giving the public a reason.

**Example 2: Unexplained closed meeting**

October 2, 2001, Council went into Executive Session to discuss two unexplained legal matters:

**Example 3: Redistricting Map changed without notice**

January 15, 2002, at public hearing for redistricting, Council received written and oral comments complaining about the map presented at the hearing. Third and final reading immediately followed the public hearing and County Council adopted a map different from a map presented to the public September 18, 2001 and January 14, 2002.

There are no known public meetings to change the redistricting map initially proposed. The change in the map can hardly be called "inadvertent" due to public outcry and written and oral protests over gerrymandering of district lines.

**Example 4: Unexplained closed meeting**

January 15, 2002, Council went into Executive Session to discuss an unexplained legal matter.

**Example 5: Closed meeting regarding General Obligation bonds**

November 2002 closed meeting was held on the advice of Counsel to discuss General Obligation bonds. There has been no explanation of issues that may be legally discussed in closed session regarding an important tax issue like GO bonds.

**Example 6: Closed meetings regarding Solid Waste Issues**

January 21, 2003, Council voted on a Solid Waste issue without publicly receiving confirming figures which had been requested at the December 17, 2002 Council Meeting. This process included unpublicized employee task force meetings with the County Attorney participating as a committee member. This attorney-led county-employee task force made recommendations to County Council in public before the January vote.